

Flatiron Internal Medicine/Flatiron Premier Medicine

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Patient Name _____ Date _____

Street Address _____ Apt or Unit # _____

City _____ State _____ Zip Code _____

Home Phone Number _____ Cell Phone Number _____

Work Phone Number _____ Email Address _____

Preferred Method of communication _____

Patient Date of Birth _____ Age _____ Patient Sex M F Marital Status M D W S

Ethnicity: _____ Race: _____

Social Security Number _____ Employer _____

Emergency Contact _____ Phone Number _____

Relationship _____ Address if not living with you _____

How did you learn about our practice? Our Website Insurance Website Internet Search

Physician _____ Patient _____ Other _____

Billing Information

Last Name _____ First Name _____ SS# _____

Relationship to Patient _____ Responsible Party's DOB _____

Address of Responsible Party _____ Phone Number _____

Primary Insurance Information

Insurance _____ Effective Date _____

Policy Holder _____ Date of Birth _____ Relationship _____

Policy/Member # _____ Group # _____

Secondary Insurance Company

Insurance _____ Effective Date _____

Policy Holder _____ Date of Birth _____ Relationship _____

Policy/ Member # _____ Group # _____

Consent To Payment and Privacy Policy:

I accept responsibility for payment on any service provided to me that is not covered by my insurance. I also accept responsibility for fees that exceed the payment made by my insurance or if Flatiron Internal Medicine does not participate with my insurance.

I authorize payment of medical benefits directly to my provider and release of any medical information necessary to process claims.

I acknowledge receipt of a privacy notice that more fully describes the uses and disclosures that can be made of my individually identifiable health information for treatment, payment and health care operations.

Signature of Patient or Patient's Representative

Date

Medical History Form

Please list any chronic illness or diseases that have been diagnosed by a doctor: _____

Please list any operations you have had (include date, type of surgery, name and location of hospital):

List previous hospitalizations (other than operations): _____

Have you ever received a blood transfusion? _____ yes _____ no

Please list any allergies you have (and the reaction): _____

What medications are you currently taking? (Please include over the counter medications, including vitamins or herbal remedies. If you need more room, please attach a separate page.

Medication	Dose (strength)	How often	Reason for taking
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Social History and General Questions:

What is your job or occupation? _____

Do you have any children? _____ yes _____ no How many? _____
Sons _____ Ages: _____ Daughters _____ Ages: _____

Have you ever been a smoker? _____ yes _____ no If you have quit, when? _____
How much per day? _____ For how many years? _____

How much alcohol do you drink? _____ drinks per day week month (please circle one)

What do you do for exercise? _____ How many days per week do you exercise? _____

When was your last tetanus shot? _____ Pneumonia shot? _____

Medical History Form, continued

Males Only: If you are over the age of 45, when was your last prostate exam? _____

Females Only:

Number of pregnancies: _____

Number of live births: _____

Number of miscarriages: _____

Number of abortions: _____

Date of last menstrual period: _____

When was your last Pap smear? _____

Was it normal? _____ yes _____ no

When was your last mammogram? _____

Was it normal? _____ yes _____ no

Family History:

	Age if living	Cause of death (if dead)	Age of death
Father			
Mother			
Brothers Number Living Number Dead			
Sisters Number Living Number Dead			

List any other illnesses that run in your family: (hypertension, strokes, diabetes, heart attacks, cancer, thyroid problems):

Review of Systems Form

Patient Name: _____ Date of Appointment: _____

Constitutional: Do you have the following: NO – skip to the next section YES - please indicate below Weight Gain _____ Weight Loss _____ Fever _____ Fatigue _____ Chills _____ Night Sweats _____ Malaise _____ Comments: _____ _____	Hematologic/Lymphatic: Do you have the following: NO – skip to the next section YES - please indicate below Easy Bleeding _____ Easy Bruising _____ Swollen lymph nodes _____ Comments: _____ _____ _____
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Head, Eyes, Ears, Throat: Do you have the following: NO – skip to the next section YES - please indicate below			
Eyes:	Double Vision _____ History of: Lasik _____	Redness _____ Pain _____	Itching _____ Visual changes _____
Ears:	Hearing Loss _____ Pain _____ Ringing _____ Discharge _____	Nose & Sinus:	Throat:
		Nasal drainage _____ Decreased Smell _____ Allergies _____ Sinus pressure _____	Frequent Sore Throats _____ Cold Sores _____ Sore Tongue _____ Tooth Pain _____
Comments: _____ _____			

Respiratory: Do you have the following: NO- skip to the next section YES - please indicate below TB Exposure _____ Shortness of Breath _____ Wheezing _____ Chronic cough _____ Comments: _____ _____	Cardiovascular: Do you have the following: NO – skip to the next section YES - please indicate below Chest Pain _____ Swelling in legs/ ankles _____ Palpitations _____
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Gastrointestinal: Do you have the following: NO – skip to the next section YES - please indicate below	
Loss of appetite _____ Abdominal Pain _____ Nausea _____ Vomiting _____ Constipation _____ Comments: _____	Heartburn _____ Blood in stool _____ Diarrhea _____

Review of Systems Form, continued

Date of Appointment: _____

<p>Genitourinary: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Urinary frequency _____ Urinary incontinence _____ Painful urination _____ Blood in urine _____ Slow stream _____</p>	<p>Female Reproductive: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Abnormal Pap _____ Hot flashes _____ Irregular menses _____ Vaginal discharge _____ Pain during menstruation _____ Painful intercourse _____</p>
<p>Male Reproductive: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Erectile dysfunction _____ Penile Discharge _____ Sexual dysfunction _____</p>	<p>Musculoskeletal: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Joint pain _____ Back Pain _____ Neck Pain _____ Muscle Weakness _____</p>
<p>Metabolic/Endocrine: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Cold Intolerance _____ Heat Intolerance _____ Excessive Thirst _____ Excessive hunger _____ Generalized Weakness _____ Infertility _____</p> <p>Comments: _____</p>	
<p>Neurological/Psychiatric: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Gait Disturbance _____ Anxiety _____ Numbness _____ Depression _____ Dizziness _____ Insomnia _____ Memory Loss _____</p> <p>Comments: _____</p>	
<p>Dermatologic: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Brittle hair/nails _____ Hair loss _____ Mole changes _____ Rash _____ Skin lesion _____</p> <p>Comments: _____</p>	
<p>Immunological: Do you have the following: NO – skip to the next section YES - please indicate below</p> <p>Contact allergy _____ Food allergies _____ Seasonal allergies _____ None _____</p> <p>Comments: _____</p>	<p>Do you have an advanced directive? Living will _____ Name of Durable power of attorney _____</p>

Any additional comments: _____

Consent to Release Information

If you would like us to be able to share any of your health care information with someone (such as a spouse or other relative), please complete this form.

Patient's Date of Birth: _____

I, _____ give permission for Flatiron Internal Medicine/Flatiron Premier Medicine to discuss my medical information with the parties listed below. I understand that this may include, but not be limited to, office notes, prescriptions, test results and office notes from other offices. I agree that this release shall be for the entire contents of my medical record contained in this office and may include items that are related to mental health conditions, sexually transmitted diseases, and drug and/or alcohol abuse, unless otherwise noted.

People with whom you can share my medical information: *(Please list person's name and relationship to you):*

Signature of Patient

Date

Flatiron Internal Medicine
Erik Mondrow, MD, FACP; Aimee Morin, FNP-BC; Sarah Kressy Giliberti, ANP-BC
Release of Records Authorization

In reviewing this release, please note that you have the right to exclude certain information from the release of your medical record. However, please realize that if you exercise that right, a chart review may have to be conducted by our privacy officer. In certain cases, you may be charged a fee for that service. Our privacy officer will notify you in advance if there is going to be a fee. In addition, please also realize that if you exclude access to certain information, you may impede your medical treatment. If the information is being requested for other reasons, the person requesting the information may make an adverse decision if they do not have a complete copy. In addition, our office charges a copying fee to release an entire record of your chart; the fees are set by Colorado Statutes. If you'd like to know the fee before the copies are released, please contact the office.

Patient Name

Date of Birth

I authorize the following release of my confidential medical information.

Please Release Information from:

Information to be Released to:

Flatiron Internal Medicine
90 Health Park Drive, Suite 320
Louisville, CO 80027
Phone: (303) 666-7560; Fax: (303) 666-7511
front.office@flatironinternalmed.com

I authorize only the release of those items I have specifically listed below:

I authorize an entire copy of my medical record to be released with the **EXCEPTION** of :

- Progress Notes
 Drug Abuse or Alcohol Abuse, if any
 Psychological or Psychiatric Conditions, if any
 Sexually Transmitted Diseases
 Other _____

I understand that this information will be used for:

- Further evaluation and treatment
 To obtain payment from my insurance company or other party
 Other _____

This release will expire three (3) years from the date this document is signed, unless I have otherwise noted right here: _____. I understand that this release will remain effective through that date unless I notify Flatiron Internal Medicine in writing.*

Signature of Patient

Date

*Flatiron Internal Medicine is not responsible for late or misdirected mail.

FLATIRON INTERNAL MEDICINE

90 Health Park Dr, Ste 320

Louisville, CO 80027

303-666-7560

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE LEGALLY USED AND DISCLOSED IN THE PROCESS OF PROVIDING YOU THE BEST POSSIBLE CARE. IT INCLUDES YOUR RIGHTS REGARDING PERSONAL HEALTH INFORMATION UNDER FEDERAL LAW. PLEASE REVIEW IT CAREFULLY.

IF YOU WOULD LIKE A COPY OF THIS POLICY PLEASE INFORM THE FRONT OFFICE STAFF.

I. UNDERSTANDING YOUR HEALTH INFORMATION

Each time you visit Flatiron Internal Medicine, a record of your visit is created. This record contains your name and other information about you, including your symptoms, examination and test results, diagnoses, treatment, plan for future health care, and financial information. This record is sometimes referred to as your “medical record” or “medical chart.”

This record allows:

- ◆ Doctors, nurses, and other health professionals to plan your treatment;
- ◆ Flatiron Internal Medicine to obtain payment for services we provide to you, such as from health plans, Medicare/Medicaid, or you; and
- ◆ Flatiron Internal Medicine to measure the quality of care provided to you.

As we have in the past, we are committed to keeping your health information confidential. We will not use or give to others your health information without your written permission, except as stated in this Notice.

II. HOW WE WILL USE AND SHARE YOUR HEALTH INFORMATION

TREATMENT, PAYMENT, AND HEALTH CARE OPERATIONS: We will use and give out your health information to provide you with health care treatments, to get paid for our services, and to help us operate our medical practice. For example:

◆ We will give your health information to health care professionals not on our staff, such as other doctors and hospital staff, who help care for you. This health information may be shared in fax, paper or electronic formats. Your provider is a member of a community of practices (Integrated Physician Network) that use a common enterprise medical record to make your healthcare safer, more efficient and of highest quality. Your health information may be shared electronically within this network with other physicians, providers and practices but only if they are participating in your care.

- ◆ We may send a bill to your health insurance plan or to you.
- ◆ Flatiron Internal Medicine may use your medical record to review the performance of your healthcare team and to assist them in their mission to deliver quality, safe and efficient health care.

OTHER USES AND DISCLOSURES ALLOWED OR REQUIRED BY FEDERAL LAW: We may use or share your health information for the following purposes under limited circumstances:

- ◆ To people designated by you who are involved in your care or who help pay for your care, such as your family, your close personal friends, or any other person you chose, to notify them of your location, general health, and to assist you in your health care (such as to pick-up medicine or help with follow-up care).
- ◆ To government agencies that oversee our medical practice or community health centers (such as license and certification inspectors).
- ◆ To government agencies that have the right to receive and collect health information (such as Public Health Officials).
- ◆ When we are ordered by a court or judge.

- ◆ To workers' compensation programs when your health problem is from a work-related injury.
- ◆ When law enforcement requests information in the course of a criminal investigation (such as to prevent danger or injury).
- ◆ To coroners and funeral directors to allow them to carry out their duties.
- ◆ To organ donor agencies (subject to applicable laws).
- ◆ To avoid a serious threat to the health or safety of others.
- ◆ We may share limited health information to business associates of Flatiron Internal Medicine only to the extent this information is essential to help us perform required tasks, such as working with our accountants, computer consultants, and billing companies (and only if the business associate agrees in writing to keep your health information confidential as required by law).
- ◆ For any other purpose required or allowed by law.

OTHER USES AND DISCLOSURES REQUIRING YOUR WRITTEN PERMISSION: Except as stated above, we will only use or give out your health information after getting your written permission on a Records Release Authorization form. You may revoke your authorization(s) at any time by notifying us in writing that you wish to do so.

III. YOUR RIGHTS REGARDING YOUR HEALTH INFORMATION:

Subject to certain legal limits, you have rights regarding the use and disclosure of your health information. These rights include:

- ◆ Requesting limits on uses of your health information.
- ◆ Receive confidential communications of your health information.
- ◆ Inspect and copy your health information for your own use.
- ◆ Request a change to your health information.
- ◆ Receive a record of how we have used and shared your health information.
- ◆ Obtain a copy of this Notice of Privacy Practices

IV. QUESTIONS, CONCERNS, AND CHANGES TO THIS NOTICE

If you have any questions or concerns about any of the information in this Notice of Privacy Practices, please contact our Practice Manager.

If you believe your privacy rights have been violated, you may file a complaint with our Practice Manager, the iPN Security Officer (303-269-2054), or with the Secretary of the Department of Health and Human Services. All complaints must be submitted in writing. We will not retaliate against you for filing a complaint.

We may change our Notice of Privacy Practices in the future. Such changes will apply to your health information that we created or received before the effective date of the change. We will notify you of any changes to our Notice of Privacy Practices by distributing the changed Notice during future office visits and by posting it in our reception areas.

**ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF
PRIVACY PRACTICES MUST BE MADE IN WRITING AND A COPY KEPT IN YOUR MEDICAL RECORD.**

A member practice of the Integrated Physician Network



Flatiron Internal Medicine/Flatiron Premier Medicine
Acknowledgement of Privacy Practices

I have been given the privacy policies and had an opportunity to ask question to my satisfaction.

Print Name

Date of Birth

Patient Signature

Date